|  |  |
| --- | --- |
| **Course Title:** | **Organizational Behavior** |
| **Course Code:** | **BUS233** |
| **Program:** | **Bachelor of Science in Information Systems** |
| **Department:** | **Information Systems** |
| **College:** | **Faculty of Computing and Information Technology** |
| **Institution:** | **Northern Border University, Rafha** |

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# A. Course Identification

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Credit hours**:** | | | | 2 | | | | | | | | | | | | |
| 2. Course type | | | | | | | | | | | | | | | | |
| **a.** | University | |  | | College | | |  | Department | | | | X | Others |  |  |
| **b.** | | Required | | | | X | Elective | | |  |  | | | | | |
| 3. Level/year at which this course is offered**:** | | | | | | | | | | | | Level 8/Year 3 | | | | |
| 4. Pre-requisites for this course (if any)**:**  BUS222 – Introduction to Modern Management | | | | | | | | | | | | | | | | |
| 5. Co-requisites for this course (if any)**:** | | | | | | | | | | | | | | | | |
| Nil | | | | | | | | | | | | | | | | |

## 6. Mode of Instruction (mark all that apply)

| **No** | **Mode of Instruction** | **Contact Hours** | **Percentage** |
| --- | --- | --- | --- |
| **1** | **Traditional classroom** | 30 | 100% |
| **2** | **Blended** |  |  |
| **3** | **E-learning** |  |  |
| **4** | **Distance learning** |  |  |
| **5** | **Other** |  |  |

## 7. Contact Hours (based on academic semester)

|  |  |  |
| --- | --- | --- |
| **No** | **Activity** | **Contact Hours** |
| **1** | **Lecture** | 30 |
| **2** | **Laboratory/Studio** |  |
| **3** | **Tutorial** |  |
| **4** | **Others** (specify) |  |
|  | **Total** | 30 |

# B. Course Objectives and Learning Outcomes

|  |
| --- |
| 1. Course Description This course is designed to gives students an idea about a range of selected topics in organizational behavior. It provides students an applied background about organizational behavior and how it is used in enterprise management. The course tries to explain the basic concepts of leadership styles and creative leadership and how to organize work teams and the distribution of tasks and to develop plans for effective communication between the enterprise components. |
|  |
| 2. Course Main Objective |
| This course teaches students about basic concepts of organizational behavior and leadership styles and how to work in a team in an organization. |

## 3. Course Learning Outcomes

| **CLOs** | | **Aligned****PLOs** |
| --- | --- | --- |
| 1 | **Knowledge and Understanding:** |  |
| 1.1 | Define the general concepts of organizational behavior in enterprise management. | K2 |
| 1.2 | Explain Mintzberg’s Managerial Roles and Leadership traits and skills in an organization. | K2 |
| 1.3 | Define factors that influence Perception, Personality and Emotions. | K2 |
| **2** | **Skills:** |  |
| **3** | **Values:** |  |
| 3.1 | Analyze the ethical issues and an ethical organization. | V1 |
| 3.2 | Select skills and methods of communication efficiently in team with individuals to serve the overall goals of the institution. | V2 |
| 3.3 | Initiate ways to work in teams and measure their performance in achieving the objectives in charge of his work. | V2 |

# C. Course Content

|  |  |  |
| --- | --- | --- |
| **No** | **List of Topics** | **Contact Hours** |
| 1 | What Is Organizational Behavior | 4 |
| 2 | Diversity in Organizations | 2 |
| 3 | Organizational ethics, Personality and Values | 2 |
| 4 | Motivation Concepts | 2 |
| 5 | Perception and Individual Decision Making | 4 |
| 6 | Attitudes and Job Satisfaction | 2 |
| 7 | Leadership | 2 |
| 8 | Characteristics of CPD leadership | 2 |
| 9 | Foundations of Organization Structure | 2 |
| 10 | Organizational Culture | 2 |
| 11 | Organizational Culture Introduction to Tree terminology | 2 |
| 12 | Human Resource Policies and Practices | 4 |
| **Total** | | 30 |

# D. Teaching and Assessment

## 1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

| **Code** | **Course Learning Outcomes** | **Teaching Strategies** | **Assessment Methods** |
| --- | --- | --- | --- |
| **1.0** | **Knowledge and Understanding** | | |
| 1.1 | Define the general concepts of organizational behavior in enterprise management. | Class / Group discussion  Self-explanation | Writing  Oral |
| 1.2 | Explain Mintzberg's Managerial Roles and Leadership traits and skills in an organization. |
| 1.3 | Define factors that influence Perception, Personality and Emotions. |
| **2.0** | **Skills** | | |
|  |  |  |  |
| **3.0** | **Values** | | |
| 3.1 | Analyze the ethical issues and an ethical organization. | Brain storming  Case studies  Teamwork | Performance  Observation |
| 3.2 | Select skills and methods of communication efficiently in team with individuals to serve the overall goals of the institution. |
| 3.3 | Initiate ways to work in teams and measure their performance in achieving the objectives in charge of his work. |

## 2. Assessment Tasks for Students

| **#** | **Assessment task\*** | **Week Due** | **Percentage of Total Assessment Score** |
| --- | --- | --- | --- |
| **1** | Quiz-1 | 2 | 2 |
| **2** | Quiz-2 | 8 | 3 |
| **3** | Assignment-1 | 4 | 5 |
| **4** | Assignment-2 | 10 | 5 |
| **5** | Oral questions | 1-11 | 5 |
| **6** | Midterm exam | 6 | 20 |
| **7** | Project | 12 | 20 |
| **8** | Final exam | 13 | 40 |

**\*Assessment task** (i.e., written test, oral test, oral presentation, group project, essay, etc.)

# E. Student Academic Counseling and Support

|  |
| --- |
| **Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice:** |
| Every instructor has an announced office hours’ schedule. All students are encouraged to visit the concerned teacher according to the schedule. Students can also use Email address or Blackboard System to seek help or book an appointment. |

# F. Learning Resources and Facilities

## 1.Learning Resources

|  |  |
| --- | --- |
| **Required Textbooks** | Judge, T. A., & Robbins, S. P. (2017). Essentials of organizational behavior. Pearson Education. |
| **Essential References Materials** |  |
| **Electronic Materials** | 1. Blackboard System: https://lms.nbu.edu.sa/  2. Northern Border University Electronic Library:  https://www.nbu.edu.sa/AR/Deanships/Library\_Issues  3. Saudi Digital Library (SDL): https://portal.sdl.edu.sa/english/ |
| **Other Learning Materials** | Nil |

## 2. Facilities Required

| **Item** | **Resources** |
| --- | --- |
| **Accommodation**  (Classrooms, laboratories, demonstration rooms/labs, etc.) | * Classroom |
| **Technology Resources**  (AV, data show, Smart Board, software, etc.) | * Data Show (Projectors) in Classroom. |
| **Other Resources**  (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list) | Nil |

# G. Course Quality Evaluation

| **Evaluation**  **Areas/Issues** | **Evaluators** | **Evaluation Methods** |
| --- | --- | --- |
| Effectiveness of teaching and assessment. | Students | Indirect |
| Quality of learning resources | Students | Indirect |
| Extent of achievement of course learning outcomes | Faculty | Direct |

**Evaluation areas** (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

**Evaluators** (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify)

**Assessment Methods** (Direct, Indirect)

# H. Specification Approval Data

|  |  |
| --- | --- |
| **Council / Committee** | Information Systems Department Council |
| **Reference No.** | 09 |
| **Date** | 21/02/2022 |