CURRICULUM VITAE

|  |  |
| --- | --- |
| Name: | : Hajer Mohamed Musa  |
| Nationality | : Sudanese |
| Date/Place of Birth | : 16/8/1980 |
| Marital Status | : Married |
| ID Number | :2436161448 |
| e-mail | : Hajer.Musa@nbu.edu.sa |
| Address | : Nother Border University. KSA |
| Phone & Mobile | : 966501150989 |

1. Education:

|  |  |  |  |
| --- | --- | --- | --- |
| Degree | University | Address | Date |
| Bachelor of Arts (English Language & literature) | Omdurman Islamic University | Sudan | 2005  |
| Postgraduate Diploma in Translation | Juba University | Sudan | 2009  |
| MA in general Translation | Bahri University prior known as Juba, Sudan | Sudan | 2012 |

1. Training Courses:

|  |  |  |
| --- | --- | --- |
| Title | Name & Addresses of Awarding Organization | Date |
| English courses for specific purposes | [SUNACEL – SELTI], Sudan | 1/1/2006-10/5/2006 |
| Computer Course(s) all Microsoft programs | Khartoum University | 1/4/2007 -24/5/2007 |
| Course in the field of translation | Sudan News Agency | 25/6/2007 -7/2007 |
| Workshop on ELT, Blended Learning | Oxford University Press | Sep 2016 |
| Training Workshop on Using Smart Board | Board Northern Border University-  Alwageelah Female Campus | September 2016 |
| Learning Outcomes and Curriculum Maps |  Northern Border University-  Alwageelah Female Campus | 15/02/2018: |
| Students' Motivation Strategies Northern Border University-  Alwageelah Female Campus. | Northern Border University-  Alwageelah Female Campus | 15/02/2018: |

1. Professional Experience:

|  |  |  |
| --- | --- | --- |
| Employment Status | Institution and Address | Date |
| Par-time employee at the translation unit and the technical committees department |  Sudanese Standards and Metrology Organization (SSMO) |  2007 – 2010  |
| Lecturer |  School of Languages and College of Education, Holy Quran & Islamic Sciences University (Sudan, Omdurman) | 2011-2013 |
| Lecturer  | Department of English Language (PYP) , Northern Border University (Arar, KSA).  | 2014- 2015 |
| Lecturer & Coordinator of the Department of English Language (PYP) Alwageelah Female Campus | Department of English Language (PYP) , Northern Border University (Arar, KSA). | 2015-2017 |
| Lecturer |  |  |
| Lecturer | College of Humanities and Social Sciences,Northern Borders University, Arar, KSA | From 2017 to present |

A.5. Foreign Language Skills:

|  |  |  |
| --- | --- | --- |
|  | Foreign Language | Level |
| Fair | Good | V. Good |
| 1 | English |  |  | √ |

1. TEACHING ACTIVITIES

List of courses taught:

|  |  |  |  |
| --- | --- | --- | --- |
| No | Courses taught by the applicant | Undergraduate | Graduate |
| 1. | Vocabulary Building | √ |  |
| 2. | Reading I | √ |  |
| 3. | Reading II | √ |  |
| 4. | Listing and Speaking I | √ |  |
| 5. | Listing and Speaking II | √ |  |
| 6. | Grammar I | √ |  |
| 7. | Grammar II | √ |  |
| 8. | Writing II | √ |  |
| 9. | Computer Assisted Language Learning (CALL) | √ |  |
| 10. | Introduction to Translation | √ |  |
| 11. | Applications in Translation | √ |  |
| 12. | Translation of Islamic Texts | √ |  |
| 13. | Legal Translation | √ |  |
| 14. | Research Methods | √ |  |

1. ADMINISTRATION AND COMMITTEES ASSIGNMENT

 University and Academic Committees (Membership of academic councils – Supervising

graduate students – Reviewing papers – Evaluating and approving theses – Organizing conferences and workshops …etc.)

|  |  |  |
| --- | --- | --- |
| No | Work and/or Activity | Date |
| 1 | Coordinator of the Department of English Language (PYP) Alwageelah Female Campus | 2015-2017 |
| 2 | Quality and Academic Accreditation Committee (PYP) | 2016 -2017 |
| 3 | Students' Affairs Academic Counseling Committee | 2017 to present |
| 4 | Exams and Timetable Committee | 2017 -2018  |
| 5 | Excuses Students Committee | 2018-2020 |
| 6 | Quality and Academic Accreditation Committee (Translation Committee) | 2020 to present |