

Dr. SAJEENA GAYATHRI, M.A., M.Phil., B.Ed., M.H.R.M., Ph. D., BEC (London)

PROFESSIONAL SUMMARY

Seasoned educator with over 27 years of experience in English language and literature, with specialized interests in Comparative Literature, Indian Writing in English, Phonetics, and Grammar. Adept at teaching a wide range of subjects including Technical English, English for Medicine, Business English, English Literature, Grammar, and the four core language skills: Listening, Speaking, Reading, and Writing (LSRW). Experienced in instructing both undergraduate and postgraduate students, including the delivery of Technical English and Communication Skills courses to engineering students. Committed to fostering a dynamic and engaging learning environment.

SKILLS

- Personable and approachable with strong interpersonal skills
- Fluent in English with extensive knowledge of English grammar
- Experienced in language lab instruction and language acquisition tools
- Proficient in Microsoft Office (Word, Excel, PowerPoint)
- Strong written and verbal communication abilities
- Highly motivated and committed to supporting student development
- Flexible, adaptable, and quick to respond to changing environments
- Physically energetic and capable of active classroom engagement
- Dedicated and reliable professional with a strong work ethic
- Possess a strong flair for learning new languages, with a keen interest in linguistic diversity and cross-cultural communication

WORK HISTORY

PGT IN ENGLISH

SAI MATRICULATION HR. SEC. SCHOOL, CHENNAI

June 1998-July 2001

- Designed and communicated clear learning objectives for each lesson to ensure focused instruction
- Adapted teaching strategies to accommodate diverse learning styles and student needs

- Fostered an interactive and engaging classroom environment to enhance participation and retention
- Provided after-school tutoring to support student preparation for English Board Examinations
- Assessed and graded student assignments, maintaining accurate and up-to-date academic records
- Offered informed recommendations regarding student promotion and retention based on performance and progress

ASSISTANT PROFESSOR

RMD ENGINEERING COLLEGE, CHENNAI

October 2001-June 2012

- Taught **Technical English** to first-year undergraduate engineering students, focusing on foundational language and communication skills
- Instructed **Communication Skills** courses for MCA and MBA students, preparing them for professional and academic success
- Demonstrated strong commitment to academic excellence through active participation in departmental and institutional activities
- Supervised and evaluated laboratory work for third-year engineering students, ensuring practical application of language concepts
- Served as **Head of the English Faculty**, overseeing curriculum development and faculty coordination
- Acted as **Editor of the College Magazine**, managing content, editing submissions, and mentoring student contributors
- Led the **Compering Committee**, organizing and training student presenters for academic and cultural events
- Monitored students' academic performance, maintained detailed grade records, and provided counseling for underperforming students
- Served as a **Member of the English Interview Panel**, contributing to the recruitment and selection of academic staff
- Supported the **Admissions Department** during enrollment periods, assisting with administrative tasks and student orientation

ASSISTANT PROFESSOR

NORTHERN BORDER UNIVERSITY, KINGDOM OF SAUDI ARABIA April 2013-Till date

- Served as **Department Coordinator**, overseeing academic operations and fulfilling multiple administrative and academic responsibilities
- Contributed as a **Member of the Editorial Board** for a bi-annual online literary journal, reviewing submissions and supporting publication processes
- Appointed as **Campus Coordinator** and **Member of the CEA Committee** at Arar Female Campus, Northern Border University (NBU), supporting institutional activities and quality assurance
- Currently teaching **Technical English, English for Medicine, Business English, English Literature** and the **four core language skills** (Listening, Speaking, Reading, Writing), emphasizing both theory and practice
- Serving as an **Academic Supervisor**, guiding students in their academic progress, research, and course-related queries
- Assisting students with **course registration** and academic planning each semester
- Supporting the **preparation and maintenance of documentation** for quality assurance and accreditation processes
- Providing academic assistance to students during office hours, offering one-on-one support for coursework and skill development
- Actively involved in various **departmental tasks**, contributing to the smooth functioning and coordination of academic programs

EDUCATION

- BACHELOR OF ARTS (English)
Madurai Kamaraj University, 1992, II Class
- MASTER OF ARTS (English)
Manonmaniam Sundaranar University, 1994, II Class
- MASTER OF PHILOSOPHY (English)
Madurai Kamaraj University, 1995, I Class
- BACHELOR OF EDUCATION (English)
Manonmaniam Sundaranar University, 1996, I Class

- MASTER OF HUMAN RESOURCE MANAGEMENT
Pondicherry University, 2005, II Class
- DOCTOR OF PHILOSOPHY (English)
University of Madras, 2013, Commendable
- Passed BEC (Business English Certificate) Higher course conducted by University of Cambridge, ESOL Examinations, 2005.

PAPER PRESENTATIONS

- Presented a paper titled **English grammar and its proper usage** at an International Conference at Bannari Amman Institute of Technology, Sathyamangalam, Erode on 29th December 2011.
- Presented a paper titled **Good English and Career Growth** at an International Conference at Veltech University, Chennai on 16th February 2012.
- Presented a paper titled **Are Women Really Liberated** at a National Seminar at VHNSN College, Virudhunagar on 14th March 2012.
- Presented a paper titled **The Unvoiced Women** at an International Conference at Sarah Tucker College, Tirunelveli on 30th March 2012.

PAPERS PUBLISHED

- Published a book titled *Professional English*, BR Publications, December 2025, ISBN 978-93-47231-87-2, DOI: <https://doi.org/10.5281/zenodo.17803332>
- Published a chapter titled *Integrating Artificial Intelligence into Curriculum Design and Assessment Systems*, in the book, *Artificial Intelligence and Machine Learning– Enabled Pedagogical Innovations for the Future of Education*, (pp.74-102) 18 November 2025. DOI:[10.71443/9789349552890-03](https://doi.org/10.71443/9789349552890-03)
- Published a chapter titled *Artificial Intelligence and Machine Learning in Education: Foundation, Frameworks and Future Possibilities* in the book, *Artificial Intelligence*

and Machine Learning–Enabled Pedagogical Innovations for the Future of Education, (pp. 12-41), 18 November 2025. DOI:10.71443/9789349552890-01

- Published a paper titled *Enhancing EFL Writing Proficiency Among Undergraduates through Gamified Vocabulary Instruction: A Mixed-Methods Investigation of Word Wall Integration* in the Forum for Linguistic Studies, Vol 07, Issue 12, December 2025, DOI:10.30564/fls.v7i12.10421
- Published a paper titled *Exploring Roland Barthes's Theoretical Framework in A.T. Greenblatt's "Give the Family My Love"* in Pakistan Journal of Life and Social Sciences, E-ISSN: 2221-7630, (2024), 22(2):16742-16759.
- Published a paper titled *Folk Literature as an Important Type of Literature: An Investigation of Oral Poetry and Folk Tales in Arabia* in Pakistan Journal of Life and Social Sciences, E-ISSN: 2221-7630, (2024), 22(2): 12132-12138.
- Published a paper titled *Exploring Identity in Poetry: Love, Loss, and Belonging in Sylvia Plath and Elizabeth Bishop through the Lens of Social Identity Theory* in South Asian Research Journal of Arts, Language and Literature, ISSN 2706-5782, Vol. 6, Issue-5, Nov-Dec- 2024.
- Published a paper titled *An Analysis of Metadiscourse Markers in Selected Short Stories by Mary Morris, with Reference to Hylands' (2005) Metadiscourse Markers Taxonomy* in Journal of Research Administration, SRA International, ISSN:1539-1590 | E-ISSN:2573-7104 Vol. 5 No. 2, (2023)
- Published a paper titled *The Quest for Father Figure in Anita Desai's Cry the Peacock* in The Literary Herald: An International Refereed English e-Journal, ISSN: 2454-3365, Vol. 7, Issue 2, August 2021.
- Published a paper titled *Will Saudi's 2030 Vision Raise the Students' Awareness to National Literature? Saudi Literature and Identity* in International Journal of Education and Information Technologies 15, DOI:10.46300/9109.2021.15.10, Vol. 15, May 2021.

- Published a paper titled *Ascendancy of Sir Walter Elliot and Lady Russell over Anne Elliot in Jane Austen's Persuasion*, in *The Indian Review of World Literature in English*, a bi-annual online literary journal, ISSN: 0974 – 097X, Vol. 16, No. 1, Jan 2020.
- Published a paper titled *Depiction of gender bias in Shashi Deshpande's The Dark Holds No Terrors*, in the *International Journal of English Language, Literature in Humanities (IJELLH)*, ISSN 2321-7065, Vol. 7, Issue 1, January 2019.
- Published a paper titled *Representation of Father-Daughter Relation in Rukogi Nahin Radhika*, in *The Literary Herald: An International Refereed English e-Journal*, ISSN 2454-3365, Vol. 3, Issue 5, February 2018.
- Published a paper titled *Jason Currie as the Father Figure in Margaret Laurence's The Stone Angel* in *The Criterion: An International Journal in English*, ISSN 0976-8165, Vol. III. Issue. I, March 2012.
- Published a paper titled *Good English and Career Growth* in the proceedings of the *International Conference on Professional English ICOPE-2012*, ISBN 97881-898-43-496, February 2012.
- Published a paper titled *Are Women Really Liberated* in *Indian Women Novelists: A Critical Spectrum*, ISBN 978-93-81723-04-3, March 2012.

SEMINARS AND CONFERENCES ATTENDED

- Attended and participated in a number of webinars hosted by Oxford University Press, Cambridge University and ELTAI post 2020.
- Participated in various workshops hosted by the Northern Border University.
- Participated and presented a paper *The Unvoiced Women* in the *International Conference on World Women Writers in English* organized by Elysian Association, Department of English and Research Center at Sarah Tucker College (Autonomous), Tirunelveli on 30th March 2012.

- Participated and presented a paper *Are Women Really Liberated* in the one-day National Seminar on Indian Writing in English (Fiction, Poetry and Drama) organized by the Research Centre in English, VHNSN College, Virudhunagar on 14th March, 2012.
- Participated and presented a paper *English Grammar and its Proper Usage* in the 3-day 7th International Congress on English Grammar organized by the Department of English, Bannari Amman Institute of Technology, Sathyamangalam, Erode from 28th – 30th December 2011.
- Participated and presented a paper *Good English and Career Growth* in the 2-day International Conference on Professional English in association with ELTAI and University of Cambridge ESOL Examinations organized by the Department of English, Veltech University on 15th and 16th February 2012.
- Participated in the one-day workshop on *Enlivening English Classrooms: Challenges and Responses* organized by the English Division, School of Social Sciences and Languages, VIT-Chennai, on 9th December, 2011.
- Participated in the one-day National Level Career Intensity Programme on *Enhancing the Value of Education by Nurturing the Talents of Students* organized by RMK College of Engineering and Technology on 28th August 2009.
- Participated in the National Conference on *Multimedia Enhanced Language Teaching MELT'09* organized by RMK College of Engineering and Technology on 7th and 8th August 2009 in collaboration with the Education Technology Unit, Central Institute of Indian Languages, Mysore.
- Attended ACHARYA, an intensive training the trainers programme to achieve professional excellence and life mastery at RMD Engineering College, Chennai on 30th July 2009.
- Participated in the Regional Conference on *Human Resource Management in Technical and Management Institutions* at RMD Engineering College, Chennai in association with Indian Heritage Academy, Bangalore from 29th to 31st January 2008.

- Participated in the one-day National Level Faculty Development Programme on *Dynamics of Communication* at Velammal Engineering College on 3rd August 2007.
- Attended the *Communication Skills Laboratory Course Training Programme* (Phase I) in the College of Engineering Campus, Anna University on 6th January 2007.
- Attended a one-day *Personality Development Programme* organized by Max Academy for Excellence at RMD Engineering College, Chennai on 13th December 2005.
- Participated in the short course on *Instructional Design and Delivery* conducted by the National Institute of Technical Teachers' Training & Research, Chennai, Govt. of India, Ministry of Human Resource Development at RMD Engineering College, Chennai from 1st – 3rd July 2004.
- Attended the 35th Annual Conference of ELTAI at Anna University, Chennai from 6th – 7th February 2004.

LANGUAGES KNOWN

- English
- Hindi
- Malayalam
- Tamil
- Marathi

DECLARATION

I hereby declare that the above-mentioned information is correct to the best of my knowledge.